



VZ-2010/320/25

In Prague, on 12 March 2010

Re: **Public Contract for “Production of Printed Publication on the Czech Republic for the World Expo 2010 Shanghai China Exhibition”**

Invitation for submittal of Tender and proving of qualification in a simplified sub-limit procedure

Dear Sirs,

The Contracting Authority, **The Czech Tourist Authority - CzechTourism**, the subsidized organisation of the Ministry for Local Development, represented by Pavel Kosař, Director of Marketing and External Services Department, authorized by management of CzechTourism (hereinafter only „**the Contracting Authority**“) has the honour to inform you on its intention to order the Public Contract named “**Production of Printed Publication on the Czech Republic for the World Expo 2010 Shanghai China Exhibition**” (hereinafter only “**the Public Contract**”) in a **simplified sub-limit procedure** pursuant to provision of Section 38 of Act No. 137/2006 Coll., on procurement, as amended in later regulations (hereinafter only „**the Act**“).

In accordance with provision of Section 38 paragraph 1 of the Act, the Contracting Authority begs to invite you to submit an offer for a Public Contract and to prove fulfilment of required qualification. In accordance with provision of Section 38 paragraph 4 of the Act the Contracting Authority hereinafter provides information relating to the subject of the Public Contract and terms of its fulfilment, information regarding requirements of proof of qualification, as well as other information necessary for preparation of Tenders.

This Invitation includes all terms of reference of the documentation on competition within the meaning of provision of Section 44 of the Act and hence the documentation of competition will not be prepared separately. Requests for additional information to conditions of this open public contract can be sent in writing to the below stated address of the Contracting Authority or by e-mail to a contact person of the Contracting Authority (e-mail: dosedla@czechtourism.cz) no later than 5 days before expiration of term for submission of Tenders.

This Invitation is being sent to 5 contractors determined by the Contracting Authority and will be published throughout the term for submission of Tenders on web sites of the Contracting Authority www.Czechtourism.cz.

1. Identification data of the Contracting Authority

Czech Tourist Authority - CzechTourism

Subsidized organisation of the Ministry for Local Development of the Czech Republic

Registered office: Vinohradská 46, 120 41 Prague 2
Corporate IN: 492 77 600
Represented by: Pavel Kosař, Director of Marketing and External Services Department,
authorized by management of the Czech Tourist Authority -
CzechTourism

Contact person: Mgr. Michal Dosedla
telephone: +420 221 580 621
e-mail: dosedla@czechtourism.cz

2. Subject of the Public Contract

Classification code of the subject of the Public Contract:

CPV: 79810000-5 (printing services); 79530000-8 (translations)

Expected value of the Public Contract: CZK 2.550.000,- excluding VAT

The subject of performance of this Public Contract is a complete printing of a publicity printing /Image prospectus (hereinafter only “**the Printed Publication**”) supporting the positive image of the Czech Republic and its regions in particular abroad, above all at the World Expo 2010 Shanghai exhibition. The Printed Publication designed for addressing the general Chinese and foreign public with the aim of motivating it to visit the Czech Republic.

The Printed Publication will present the Czech Republic as an ideal and safe tourist destination in the heart of Europe with a long history, unique captivating charm, and plenty of landmarks and at the same time as a modern state with a wide cultural offer and many opportunities of spending leisure time. It will accentuate presentation of individual regions of the Czech Republic and Prague (for purposes of the Printed Publication, Prague is regarded as a separate region). The whole Printed Publication (including textual part) will be broken up to individual regions with a page reserved for each region. The Printed Publication will further include a map of the Czech Republic and a map of Europe.

The subject of the Public Contract shall be performed in accordance with the technical specification and other requirements of the Contracting Authority specified below in this Invitation. The Contracting Authority reserves its right to give specifying instructions regarding processing of the Printed Publication to the successful Tenderer after concluding a contract of performance of the Public Contract or at any time during performance of the Public Contract.

The Contracting Authority will provide the wording of the Printed Publication in electronic form in English to the extent of at most 20 standard pages including legends to photos, the image part of the Printed Publication (in particular photos and maps) as well as the printing groundwork for the processing of an envelope of the Printed Publication (the envelope will be prepared in the uniform appearance of the Printed Publication of the Contracting Authority) to the successful Tenderer without undue delay after concluding the Contract of Performance of the Public Contract.

Technical specification of the Printed Publication

Format (width x height):	280 x 210 mm
Size:	20 pages+ envelope
Binding:	V1
Envelope:	
Colour scheme:	4/4 + 1/1
Material:	half tone. 200 g/m ²
Inserts:	
Colour scheme:	4/4 + 1/1
Material:	half tone 130 g/m ²

Edition, language version

The Contracting Authority requires edition of **500,000 pieces** of the Printed Publication, from that **450,000** pieces in the Chinese version and **50,000** in the English version.

Translation of the Printed Publication to the Chinese language version including proof-sheets will be provided by the successful Tenderer. With regard to the purpose of application of the Printed Publication, its translation to the Chinese language version must be of highly professional level. The Contracting Authority requires having the translation professionally reviewed by a native speaker with knowledge of terminology of tourism or a specialist in advertising texts in order that the text part of the Printed Publication after translation into the foreign language preserves the level of professional advertising message and meets criteria of language correctness of the target language.

Other requirements of the Contracting Authority

The Contracting Authority requires at least two proof readings to be performed before printing – a professional language review and at least one printing correction.

The Contracting Authority requires that a complete imprint was included in the part of the Printed Publication determined by the Contracting Authority (this will be marked for the successful Tenderer after concluding the contract of performance of Tender) in respective language version.

Supply of entire volume of Printed Publications to a place specified by the Contracting Authority is part of the subject of performance (see article 4 of this Invitation).

3. Term of performance of the Public Contract

The Tenderer shall commence with performing the Public Contract forthwith after concluding the Contract of Performance of the Public Contract. The Contracting Authority requires fulfilment of the Public Contract, i.e. supply of the entire volume of Printed Publications as specified in Article 4 of this Invitation no later than within **one month** following supply of complete printing groundwork to the successful Tenderer.

4. Place of performance of the Public Contract

The Peoples' Republic of China, namely the city of Beijing, is the place of performance of this the Public Contract, i.e. the place to which the Printed Publications made by the successful Tenderer will be supplied. The Contracting Authority will notify the successful Tenderer on exact address where the Printed Publications will have to be delivered after concluding the Contract of Performance of the Public Contract (well in advance of the date of performance).

The successful Tenderer shall deliver to the Contracting Authority all written outputs from his activities (including invoices) at the registered office of the Contracting Authority referred to in Article 1 of Invitation, unless otherwise agreed in any particular case between the Contracting Authority and the successful Tenderer.

5. Inspection of the place of performance

With a view of the nature of the subject of the Public Contract no inspection of the place of performance of the Public Contract will take place.

6. Qualification proofs

6.1. Basic qualification prerequisites pursuant to Section 53 of the Act

The Contracting Authority requires proof of fulfilment of basic qualification prerequisites pursuant to provision of Section 53 paragraph 1 subparagraphs a) through h) and j) of the Act. The fulfilment of these qualification prerequisites will be proved in accordance with provision of Section 62 paragraph 2 of the Act by means of presentation of an **affidavit (the declaration on word of honour)**. This declaration on word of honour will be prepared in accordance with an example, which forms Annex No. 1 of this Invitation.

6.2. Professional qualification prerequisites pursuant to Section 54 of the Act

- a) Within the meaning of provision of Section 54 a) of the Act, the Tenderer shall be obliged to submit an abstract of the Companies Register or similar record (e.g. abstract of the Trades Register), if the Tenderer is to be registered pursuant to special legal regulations; this abstract shall not be older than 90 calendar days on the last day for submitting Tenders.
- b) Within the meaning of provision of Section 54 b) of the Act the Tenderer shall be obliged to present a document authorising business pursuant to special legal regulations to the extent corresponding to the subject of the Public Contract, in particular a document proving relevant trade permission or licence.

6.3. Technical qualification prerequisites pursuant to Section 56 of Act – a list of significant services

The Tenderer shall demonstrate due fulfilment of this qualification prerequisite within the meaning of provision of Section 56 paragraph 2 subparagraph a) of the Act by presenting a **list of significant services (in the form of an affidavit - the declaration on word of honour)** provided in **the last three years** and by enclosing a certificate of service provision issued by a civil contracting authority or another person or, as the case may be, a declaration

of the Tenderer on the provision of service if such certificate cannot be obtained from such other person for reasons on the part of such person.

The Contracting Authority will consider as provision of significant service the realisation of such order, which meets the parameters stated below:

- It was an order which in its subject, in particular in terms of scope of printing services provided was similar to the subject matter of this Tender;
- It was an order within the scope of which the Tenderer printed and supplied to a place determined by the order party within agreed time a Printed Publication in a number of at least 200,000 pieces.

The Contracting Authority requires for fulfilment of qualification that the Tenderer proves realisation of at least **two** orders corresponding to the parameters specified above.

The Tenderer will prove fulfilment of this qualification prerequisite by presenting a **list of significant services in the form of a declaration on word of honour** (and by enclosing a certificate/declaration of service), which will structure (in the form of a table) the following data relating to each significant service:

- a) Name or identification of order party,
- b) Specification of the significant service, i.e. data on performance provided by the Tenderer in connection with realisation of the respective significant service (nature and scope of printing services),
- c) Number of pieces of Printed Publications supplied and period in which these printing matters were printed out and supplied to the order party (if the supply was realised stepwise, the Tenderer will provide a detailed breakdown),
- d) Period of performance,
- e) Specification whether a certificate of service is enclosed,
- f) Specification whether a declaration on word of honour by the Tenderer on the provision of service

The certificate of the order party /sponsor/ on the provision of service and/or the own declaration of the Tenderer on the provision of service will include all of the above data in a structured (table) form and in addition:

- a) The Tenderer realised performance quality evaluation (this applies only for the certificate of the order party),
- b) Contact person of the order party which can verify information stated in the certificate/declaration, telephone and e-mail of the person.

The Contracting Authority reserves the right to verify information included in the list of significant services presented by the Tenderer or in the certificates/declarations on the provision of significant service. **The Contracting Authority warns the Tenderer that if data stated by the Tenderer regarding any significant service prove false, and/or should it obtains a negative opinion from the contact person of the party ordering the respective significant service (discontent with performance provided by the Tenderer), such significant service will not be accepted by the Contracting Authority and will be disregarded in judging the qualification of the Tenderer.**

6.4. Joint provision on the proof of qualification

The document proving fulfilment of basic qualification prerequisites as under 6.1 hereof and the excerpt from the Companies Register as set under 6.2 a) hereof shall not be older than 90 calendar days by the last day of the period for presentation of Tenders. The documents proving fulfilment of qualification prerequisites pursuant to Section 6 hereof must be presented in original or an authenticated copy.

The Tenderer is entitled to prove fulfilment of qualification prerequisites under conditions provided by law pursuant to Section 6 hereof by submitting an abstract of the list of qualified contractors in accordance with provision of Section 127 of the Act or by submitting a certificate issued within the framework of a system of certified contractors by an accredited person pursuant to provision of Section 133 of the Act, and/or by submitting an abstract of a foreign list of qualified contractors or relevant foreign certificate pursuant to provision of Section 143 of the Act. The abstract of the list of qualified contractors as well as the abstract of a foreign list of qualified contractors shall not be older than three month on the last day of the period for presentation of Tenders. The certificate issued within the system of certified contractors as well as the foreign certificate must be valid at least on the last day of the period for presentation of Tenders.

If a Tender is presented jointly by several persons, the fulfilment of the qualification prerequisite pursuant to Sections 6.1 and 6.2 a) hereof must be proved separately by each person. Due fulfilment of qualification prerequisites pursuant to Sections 6.2 b) and 6.3 hereof may be proved jointly by these persons, i.e. always at least by one of the persons submitting a joint Tender. If several persons jointly submit a Tender, the Tender must in accordance with provision of Section 51 paragraph 6 of the Act contain an original or authenticated copy of a contract which will unambiguously show that all such persons will be jointly and severally liable to the Contracting Authority and any third persons out of any legal relations arising in connection with the performance of the subject of the Public Contract or arising due to delay or another breach of contractual or other obligations in connection with the performance of the subject of the Public Contract, namely for the whole period of performance of the Public Contract and also for the duration of other obligations resulting from the Public Contract.

If the Tenderer fails to be able to prove fulfilment of qualification prerequisites pursuant to Sections 6.2 b) and 6.3 hereof in extenso, he is in capacity, subject to conditions provided in Section 51 paragraph 4 of the Act, to prove the missing scope of fulfilment of qualification through a subcontractor. In that case the Tenderer must submit at the same time in its Tender, along with relevant documents of the subcontractor proving fulfilment of qualification, also an original or an authenticated copy of a contract concluded with the subcontractor which will unambiguously show the obligation of the subcontractor to provide performance for a Public Contract or to provide matters or rights which the Tenderer will dispose of within the framework of performance of the Public Contract, particularly at least in the scope where the subcontractor proves its fulfilment of qualification prerequisites. The Tenderer is not authorised to prove fulfilment of professional qualification prerequisite pursuant to sec. 6.1 and 6.2 a) hereof through the subcontractor.

A foreign Tenderer (i.e. a legal person with registered office or a natural person with domicile outside the territory of the Czech Republic) will prove fulfilment of these qualification prerequisites by documents and in the manner consistent with the legal order valid in the country of his registered office or domicile or by an abstract of the list of qualified contractors. If the foreign Tenderer cannot obtain documents proving fulfilment of these

qualification prerequisites in the country of his registered office/domicile because there is no institution in the country of his registered office/domicile authorised to issue such documents or if relevant obligations not required within the qualification in the country of seat, registered office or domicile of the foreign contractor, the foreign Tenderer is entitled to replace such documents with declarations of persons for which otherwise the above documents would be presented and/or by a declaration on word of honour that such obligation is not stipulated.

7. Trade terms and conditions of the Contracting Authority

The specification of all trade terms and conditions of the Contracting Authority is included in the binding standard contract of performance of this Public Contract, which forms **Annex 2** hereof. The manner of submitting a draft contract in the Tender is specified in Article 10 hereof.

8. Requirement for preparation of Tender Price, terms of payment

8.1. Tender Price

The Tender Price will be set as a maximum permissible price for the performance of the whole subject of the Public Contract and broken down as follows:

- a) Tender Price in CZK excluding VAT,
- b) VAT,
- c) Tender Price in CZK including VAT.

The Tenderer will state the Tender Price in a separate declaration (**to be dated and signed by the Tenderer**) and at the same time include it in the draft contract of performance of the Public Contract

The Tenderer shall also quantify the unit price (price for 1 piece of the Printed Publication) in his declaration on the offer price and the draft contract for the performance of the Public Contract, this to be also broken to price in CZK without VAT, VAT, price in CZK including VAT.

For purposes of this Public Contract, VAT is an amount corresponding to the value added tax calculated according to Act No. 235/2004 Coll. on value added tax as later amended. VAT will be specified in the offer as valid as of the date of submitting the Tender.

If the Tenderer does not charge VAT to the Contracting Authority, he will specify the item „VAT in CZK“ as „0“ in the declaration of Tender Price and at the same he will give reasons for not charging VAT to the Contracting Authority.

In case that the supply will be subject to another/foreign tax of similar nature as VAT, the Tenderer will quantify such different tax in the declaration of the Tender Price in item „VAT amount in CZK“, whereas at the same time he will specify the tax in such declaration. At the same time, he will include such tax in the overall Tender Price. In the draft contract the Tenderer will then amend wording of Article 6 so that instead of “VAT” he shall mark designation (or abbreviation) of particular tax quantified by him.

The Contracting Authority warns the Tenderer that the Tender Price shall be the maximum price for the performance of this Public Contract in its full scope (including translations and

supply of Printed Publications to the place determined by the Contracting Authority) and it cannot be exceeded (with the exception of changes in VAT or other similar tax). In determining the Tender Price, the Tenderer must take into consideration all costs necessary to perform the subject of the Public Contract in its full scope.

8.2. Terms of payment

The price for completion of the Public Contract (consideration) will be reimbursed to the successful Tenderer as follows:

- (a) **40 %** of the Tender Price of winning Tenderer including relevant VAT (and/or another relevant tax enumerated by successful Tenderer in his Tender from this amount) will be reimbursed by the Contracting Authority based upon an invoice which the successful Tenderer shall be entitled to issue after signing the Contract of Performance of the Public Contract,
- (b) remaining **60 %** of the Tender Price of successful Tenderer including relevant VAT (and/or another relevant tax quantified from this amount by successful Tenderer in his Tender) will be settled by the Contracting Authority based upon an invoice which the successful Tenderer shall be entitled to issue following proper delivery of the whole volume of the Printed Publications to a place determined and their acceptance by the Contracting Authority.

The Contracting Authority warns the Tenderer that only the actually provided performance will be reimbursed, i.e. the number of Printed Publications actually supplied by the Tenderer and orderly received by the Contracting Authority.

The consideration will be settled by the Contracting Authority in the Czech currency by a cashless (direct) transfer based upon an invoice issued by the successful Tenderer with a 30-day maturity following issuance thereof. The successful Tenderer will be obliged to deliver the invoice to the Contracting Authority always at least 20 days before the due date.

The invoice issued by the successful Tenderer must include all particulars of a tax document stipulated by Act No. 235/2004 Coll. on value added tax as later amended. In case that an invoice delivered to the Contracting Authority does not include any of the prescribed particulars, the Contracting Authority is entitled to return such invoice to the successful Tenderer. In such case the term of repayment will be suspended and will again start after issuance of a corrected or completed invoice.

9. Criteria of the Public Contract, evaluation of Tenders

The lowest Tender Price shall be the basic evaluation criterion of the Public Contract. The Tender Price for the performance of the whole subject of the Public Contract set by the Tenderer in accordance with Section 8.1 hereof excluding VAT will be evaluated (or without any other similar tax).

The evaluation of Tenders will be performed by making a succession of Tenders according to Tender Prices from the most suitable to the least suitable. The best Tender will be the Tender containing the lowest Tender Price.

10. Draft contract of performance of the Public Contract

The Tenderer is obliged to present in its Tender a draft contract of performance of the Public Contract entirely corresponding to the binding standard contract, which is **Annex 2 ZD**. Domestic Tenderer shall submit a draft contract **signed in one copy in the Czech language**, foreign bidders shall submit a draft contract **signed in one copy in the Czech language and one copy in English** (the Tenderer shall sign both copies/language versions). The Tenderer is only entitled to fill in such data in the standard contract which are designated with [•] as to be completed, and/or make adjustments, which the Contracting Authority expressly permitted in this Invitation or within the text of the standard contract (see footnotes contained in the standard contract). The Tenderer will submit the draft contract both in documentary form and in electronic form on a CD.

If more persons jointly (an association) submit a Tender, they will take into account such fact in the preamble (identification of parties) and at the close of the draft contract (signatures of parties).

Facts stated in the contract shall not be considered by the parties to be a trade secret within the meaning of provision of Section 17 of Act No. 513/1991 Coll., the Commercial Code as amended.

11. Deadline for submitting Tenders, date and place of opening of envelopes with Tenders

The deadline for submitting Tenders set in accordance with provision of Section 39 of the Act is 18 days commencing on the day following the day of dispatching this Invitation to the contractors addressed by the Contracting Authority.

The deadline for submitting Tenders is 29 March 2010 at 4 PM of the chinese local time.

The opening of envelopes with Tenders will take place on 30 March 2010 from 10 hours, namely at: Czech Tourist Authority – CzechTourism, JINGTAI TOWER (Rm. 1507), No.24, Jianguomenwai Dajie, Chaoyang District, 100022 Beijing, P.R. of CHINA. In accordance with provision of Section 73 paragraph 3 of the Act, the Tenderers (i.e. contractors submitting Tenders for performance of this Tender) will be enabled by request to inspect the protocol/record on opening envelopes with Tenders as well as access to a report on the assessment and evaluation of tenders (according to § 80 paragraph 3 of the Act).

12. Place and time for submitting Tenders

A Tender can be delivered in person to: Czech Tourist Authority – CzechTourism, JINGTAI TOWER (Rm. 1507), No.24, Jianguomenwai Dajie, Chaoyang District, 100022 Beijing, P.R. of CHINA, attention: Ing. Jiří Vávra, on business days from 9:00 a.m. till 4:00 p.m. The Tender will be lodged in a duly closed envelope with an inscription

Public Contract

**“Production of Printed Publication on the
Czech Republic for the World Expo
2010 Shanghai China Exhibition”**

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DO NOT OPEN

and with a seal on the closure and a signature of the Tenderer, if he is an individual – natural person, or of its statutory representative, if it is a legal person – body corporate – may be affixed. The envelopes must be clearly designated with an address to which a notice on submitting the Tender after deadline for Tenders can be served. The Tenders can also be sent as a registered mail wrapped and designated as given above to: Czech Tourist Authority – CzechTourism, JINGTAI TOWER (Rm. 1507), No.24, Jianguomenwai Dajie, Chaoyang District, 100022 Beijing, P.R. of CHINA, attention: Ing. Jiří Vávra. The Tenders must be delivered to the Contracting Authority no later than on the last day of the period for submitting Tenders.

13. Binding term

The binding term, i.e. a period for which Tenderers are bound by their Tenders, is 50 days, commencing at the moment of expiration of time for submitting Tenders.

14. Other conditions and rights of the Contracting Authority

The Contracting Authority does not admit optional solutions.

The specifications shall be prepared by the Contracting Authority in Czech and English language versions. The Contracting Authority stipulates that in the event of any discrepancies, irregularities or uncertainties between the Czech and English wording arising from the interpretation of specifications, the Czech version shall be ruling for the interpretation hereof.

The Contracting Authority reserves the right of:

- a) before decision on assigning the Public Contract, verifying facts declared by the Tenderer in the Tender;
- b) enabling the Tenderer to withdraw its Tender till deadline for submitting Tenders;
- c) not cover costs of participation in the Public Contract, not return Tenders to the Tenderers;
- d) cancel the Public Contract on conditions set forth in provision of Section 84 of the Act;
- e) when negotiating with the successful Tenderer on conclusion of a contract of performance of the Public Contract, require amendments in the contract as against the draft contract submitted by the successful Tenderer in his Tender, whereas amendments

thus made shall not in terms of their content be in any contradiction with conditions set in the Invitation.

15. Requirements of the Contracting Authority regarding technicality of Tenders

15.1. Documentary form of Tenders

The Tenderer is obliged to submit the Tender prepared in accordance with the Invitation and containing all documents in a required sequence (see the synopsis in 15.2 hereof) in writing and in documentary form in two counterparts, i.e. one original and one copy. The Contracting Authority does not accept submission of Tenders by electronic means of communication.

As part of the Tender, the Tenderer will submit a CD, which shall contain the draft contract of performance of the Public Contract. This media must be designated with identification data of the Tenderer and the name of the Public Contract. The electronic copy of the draft contract of performance of the Public Contract will be inserted to the Tender in a removable manner, but at the same time, it will be secured to prevent its removal from the Tender without damaging preventive elements.

The original Tender shall bear a marked designation "ORIGINAL" and the Tender copy will bear a marked designation "COPY". The Tenderer will submit originals or officially authenticated copies of relevant documents in a Tender designated "ORIGINAL". Any copies of relevant documents not authenticated officially will be sufficient in the Tender designated as "COPY".

Individual sheets of the Tender must be numbered with ascending numerical series and total number of Tender sheets will be stated at the end of the Tender. The numbering of sheets and sequence of individual documents must be identical in all counterparts of the Tender. All sheets of the Tender must be fastened together.

The Contracting Authority determines the Czech language and English language as languages of this Public Contract. Therefore the entire Tender must be prepared exclusively either in Czech or English language. **An officially authenticated translation to Czech or English must be attached to all documents that prove fulfilment of qualification and are not in Czech or English.**

All official documents (abstracts of the companies register, documents on business licence or abstracts of the list of qualified contractors) must be presented in originals or officially authenticated copies (copies of these documents are sufficient in the Tender designated as „COPY“) and they must not be older than is the maximum period set by law and by the Invitation.

The Tenderers are obliged to **sign** the following documents, which will form their Tenders: cover sheet, all declarations, **draft contract** and other documents on which signature of Tenderers is explicitly required by the Invitation or by law. The Tenderers are obliged to make all written legal acts in connection with submitting the Tender in the way stipulated by generally binding regulations.

15.2. Synopsis for Tenders preparation

The Tender of the Tenderer must be prepared in accordance with the unified binding pattern given below. Opinions or proofs of required documents to all sections of the pattern in the set order must form parts of the Tender.

- a) Cover sheet of the Tender – identification data of the Tenderer,
- b) Content of the Tender,
- c) Original contract of association (if several entities jointly submit the Tender) and/or original contract with subcontractors (when qualification fulfilment is proved through a subcontractor),
- d) Documents proving fulfilment of qualification prerequisites under Section 6 hereof,
- e) Declaration on the Tender Price pursuant to Section 8.1 hereof,
- f) Draft contract of performance of the Public Contract (including electronic copy),
- g) Other documents at discretion of the Tenderer,
- h) A page notifying the total number of sheets of the Tender.

16. List of annexes of the Invitation

- a) Annex 1: Standard affidavit – (declaration of word of honour) on fulfilment of basic qualification prerequisites
- b) Annex 2: Standard contract of performance of the Public Contract

Czech Tourist Authority – CzechTourism
Pavel Kosař
Director of Marketing and External Services Department
Authorized by management of ČCCR – CzechTourism